

**STURBRIDGE PLANNING BOARD
MINUTES OF
TUESDAY, MAY 10, 2011**

Ms. Gibson-Quigley called the regular meeting of the Planning Board to order at 6:30 PM. On a roll call made by Ms. Morrison the following members were present:

Present: Charles Blanchard
Russell Chamberland
James Cunniff
Penny Dumas
Brian McSweeney
Jennifer Morrison
Sandra Gibson-Quigley, Chair

Also Present: Jean Bubon, Town Planner
Diane M. Trapasso, Administrative Assistant

APPROVAL OF MINUTES

Motion: Made by Mr. Blanchard to accept the minutes of April 12, 2011.
2nd: Mr. Chamberland
Discussion: None
Vote: 5 – 0 – 2 (Mr. McSweeney & Ms. Morrison)

STURBRIDGE HILLS, INC. RELEASE OF PAVING PERFORMANCE BOND.

Materials Reviewed:

Letter from Attorney Neal requesting release of Performance Bond – dated April 27, 2011

Ms. Bubon stated that the office had been reviewing older escrow and bond accounts to see what can be closed and found that one account is a final paving account being held for Sturbridge Hills project. A partial release was approved by the Board on November 6, 2002 in the amount of \$15,000.00; this left \$5,000.00 remaining in the account. According to the November 6, 2002 minutes, this amount was intended to secure final pavement of Colonial Drive. Since this paving was completed some time ago, these funds need to be released. Ms. Bubon contacted Attorney Neal, who represents Sturbridge Hills and asked that he submit a written request for the release of the funds. Attorney Neal submitted the request.

Motion: Made by Ms. Morrison to authorize the release of the bond funds held in escrow for Sturbridge Hills project in the amount of \$5,135.15 plus any accrued interest and return the funds to Sturbridge Hills, Inc.

2nd: Mr. McSweeney
Discussion: None
Vote: 7 – 0

MASTER PLAN UPDATE

Ms. Bubon stated that the Committee had reached the point of final edits and those are being made by VHB at this time. The Master Plan Steering Committee voted to forward the final plan with edits as discussed at its meeting of April 27, 2011 to the Planning Board for adoption. The meeting will held on June 1, 2011 at 6:30 PM for that sole purpose. At the conclusion of that meeting we will have refreshments to thank all the volunteers for their work.

PILOT TRAVEL CENTER – REQUEST FOR WAIVER OF SITE PLAN

Ms. Bubon stated that this request had been postponed until May 24, 2011. Ms. Bubon contacted the applicant to remind them that they are due for the three year review. Ms. Bubon stated that she would hold this application until such time as the review has been requested. Ms. Bubon has been contacted by Bertin Engineering who has been contracted with to file the review paperwork. The Public Hearing for the review will be held on June 14, 2011.

CT DISTRICT IMPLEMENTATION PLAN UPDATE

Ms. Bubon stated that on April 30, 2011, she, Ms. Gibson-Quigley, Mr. Suhoski and MS. Blanchard met with MassDOT. The meeting went very well. Comments were the following:

- Trees in the median – not in favor – safety issues
- Need engineered plans
- Look into MassWorks programs for funding – needs to be shovel ready
- More homework – need to walk the District and be more specific on what needs to be done (e.g. signs – sidewalks – plantings – etc.)

Ms. Dumas suggested to contact other towns who have trees in their medians and ask them how they were able to get it done.

Next step to have a joint meeting with the BOS – June 20, 2011

COMMITTEE UPDATES

Mr. Blanchard stated that the Burgess School Building Project is back on schedule. Most of the exterior work is done - moving into the new building, end of August, 2011 – furniture purchased – next year the middle section will be done.

TOWN PLANNER UPDATE

Walker Road Petition submitted to BOS

Update Green Communities – a lot of work – not much guidance

Update Open Space & Recreation Plan – final draft went to the State and CMRPC – response from CMRPC great job

June 6, 2011 Annual Town Meeting

Finance Committee approved all the zoning articles and Design Review

Next Meeting

May 24, 2011 – Waiver of Site Plan Approval – Pilot Travel Center - Overview from the Open Space Committee

OLD BUSINESS/NEW BUSINESS

Ms. Dumas – clothing bins – problem at Hobbs Brooks – Georges Pizza – Sturbridge Coffee House – who monitors the bins

The Board wants to draft a letter to the BOS concerning the clothing bins taking up parking spaces.

On a motion made by Ms. Morrison, seconded by Mr. Cunniff, and voted 7 – 0, the meeting adjourned at 7:15 PM.